



August 22-25, 2012

International Woodworking Machinery & Furniture Supply Fair - USA®  
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## Seniority Process for Housing

The Seniority Process is based on an exhibiting company's seniority. Seniority is calculated by assigning one point for each show (IWF or WWE) the exhibitor has participated in starting with 1970 for a maximum of 21 points. If an exhibitor has missed two or more shows in a row, all seniority is lost.

The Seniority Housing System process will begin at 9:00 am ET on October 17, 2011 for companies in seniority groups 21 through 18. All companies in these seniority groups will be able to log into the IWF housing website to request room reservations starting at this time. Each subsequent day starting at 9:00 am ET, the next group of seniority exhibitors will be able to log into the IWF housing website to request room reservations. Please note, to log into the IWF housing website each exhibitor will need a password. You will receive your password in an email sent from Wyndham-Jade, the IWF official housing provider.

Once your company's seniority group has been activated, you can request rooms on any of the subsequent days of the seniority housing process. On or after October 22, 2011, room reservations will be accepted by phone, fax, internet or mail from all exhibitors.

During the week of October 11th, you will receive an email and fax from Wyndham-Jade with your seniority level, password and the day in which you can begin your request for housing. The information will include a web link and instructions on how to begin the process. Please add [iwf@wyndhamjade.com](mailto:iwf@wyndhamjade.com) to your safe senders list to help ensure you receive important information from IWF Show Management.

The seniority time line for activation is as follows:

Seniority Groups 21 through 18	October 17, 2011	9:00 am ET
Seniority Groups 17 through 14	October 18, 2011	9:00 am ET
Seniority Groups 13 through 10	October 19, 2011	9:00 am ET
Seniority Groups 9 through 5	October 20, 2011	9:00 am ET
Seniority Groups 4 through 0	October 21, 2011	9:00 am ET

### IMPORTANT!

**This online process is a REQUEST for rooms for IWF 2012. You will be notified of the status of your request by email within 72 hours.**

**Questions about Seniority Process for housing?**

**Call us at 404-693-8333 or email us at [sg@iwfatlanta.com](mailto:sg@iwfatlanta.com)**

**Beginning October 22nd, room requests will be accepted by phone, fax, internet or mail from any seniority group.**